

INTERNSHIPS IN THE US AND EUROPE

Our focus is to work in partnership with predominantly small to medium sized companies in the US or in Europe. By conducting an internship in small to medium sized companies, interns have an advantage in the level of involvement of the company's activities, becoming a real member of the team and therefore having a more significant learning experience. Our experience has provided us with hundreds of cases of successful and enriching training opportunities in these scenarios. The jobs are located in large cities across the United States and Europe.

Internships can be from 1 month to 12 months. Please see information about compensation below. Year-round in-take!

TO BE ELIGIBLE:

- You must be currently studying in Cyprus towards a Bachelor's or Master's degree, or must have graduated within the last 6 months.
- You must not be an American citizen or have joint US citizenship.
- You must be able to converse in English, however no English proficiency test is required. Interviews will be conducted.
- You must be 18 years of age or older

Internships offered in the following fields:

Marketing / Communications – Graphic Design – Media & Entertainment – Event Management – Hospitality / Tourism – Fashion Management and Design – Business / Management – Finance / Accounting – Facility Management – Logistics / Distribution – IT / Computer – Human Resources (HR) – International Business – Sports Management – Health Care – Industrial Engineering – Aviation (Engineering) – Education (Teacher program) – Technology / Engineering / Electrical / Mechanical – Legal.

INTERNSHIPS IN THE UNITED STATES

Fees to apply:

	1 – 6 months	6 – 12 months
Unpaid Internships	Euros 1,295	Euros 1,495
Paid Internships	Euros 1,650	Euros 1,950

Students have the option to select their preferred location at an additional cost of Euros 250

Additional costs:

For the US visa process – SEVIS Fee \$220, Visa Application fee \$160, visa reciprocity fee \$160

Medical Insurance Euros 65/month. Students will require additional funds for their living expenses depending on the Interns rent and life-style.

Compensation:

Students can apply for either a paid internship or an unpaid internship. If students prefer a paid internship, only internships over 4 months will be paid, however the compensation for internships between 4 and 6 months is minimal at between \$300 to \$800 per month. Those interested in an internship of 6 months or more will be compensated a minimum wage. The minimum wage varies in each state in the U.S, from \$10/hour to \$16,00/hour.

Stage-Global/StudyUSA will assist interns in finding accommodation approximately 2 weeks before starting the program. Medical coverage will be purchased upon the acceptance of the job.

Students for the United States will require a J-1 visa. We will supply you with the necessary paperwork for this visa and we will assist you with the visa application process.

INTERNSHIPS IN EUROPE

Fees to Apply:

	Placement Fee
Unpaid Internship	Euros 1,150
Paid Internship	Euros 1,250

European Students do not require a visa.

Internships are offered in the 6 most popular cities of Europe: Lisbon, Madrid, Barcelona, London, Berlin and Amsterdam and are for internships with small to medium sized companies. We will help you prepare for the cities. There are city and housing guides for each location available, that explain what to expect from the city and accommodation. Before the student leaves to start their program, we will give them a housing guide with tips to where to find accommodation, which neighborhoods are recommended and all the information about prices.

Compensation: Expected compensation is €300 to €600 per month

Application Process:

- Applicants must apply at least 4 months before wishing to begin the internship.
- Students must submit their C.V. and indicate the country and field they are interested in to: Anna Argyrou at anna@studyusa.com.cy.
- If the applicant is eligible, we invite the applicant to access their applicant portal to sign the contract. A deposit of 550 Euros will be required at this time.
- Applicants will be contacted for a Skype interview with Stage Global.
- Applicants can upload a motivation letter and other required documents (university transcripts, passport copy) to their portal.
- Once a job is located, an online interview between the company and the applicant will be arranged. The remaining fees will be charged (including the \$220 SEVIS fee (the US Government fee for its immigration database) and the full amount for medical insurance.
- Once the job has been offered, we will begin to prepare visa documents for a J-1 visa. StudyUSA will assist the applicant with the visa application procedures. The visa application fee of \$160 will be paid directly to the U.S. Embassy in Nicosia. Once a visa has been approved, the remaining \$165 reciprocal fee is charged by the U.S. Embassy in Nicosia.
- Stage Global will assist with contacts for finding accommodation.

Cancellation Policy

Cancellation by the applicant: If the participant decides to cancel the visa application in any of the cases below, payments/refunds would proceed as follows:

- Cancellation prior to placement with company: Deposit will be non-refundable. An invoice for the remainder of the placement fee will not be issued by StudyUSA.
- Cancellation after successful placement, and before visa application is submitted: Placement fee would be considered non-refundable. The Invoice for the SEVIS fee will not be issued.
- Cancellation after the visa documents have been submitted to the US immigration: Any refund, if any, will be at the discretion of Stage Global and StudyUSA.

Cancellation by the Host Company: If the host company decides to cancel the program, Stage-Global and StudyUSA will work to provide a new company. If this is not feasible, the candidate will receive a full refund minus the deposit.

In case the US Embassy denies the applicant a visa, the candidate will receive a full refund of health insurance fees and a full refund of the fees paid, minus the deposit. Please note that any fees paid to the US Government (SEVIS fee and visa fee) is none refundable as this is out of our control. StudyUSA/Stage Global have no authority over the issuance of visa's; we can just assist with the process and provide the legal documents to apply for the visa.