

StudyUSA Higher Education Consultants Ltd. (StudyUSA) together with CIEE, a U.S. leader in educational exchange (www.ciee.org) is offering the Internship (INT) and Professional Career Training (PCT) Programs to those working/living in Cyprus who would like to gain work experience in the U.S.

Please read below for more information.

What is the Professional Career Training (PCT) Program?

The Professional Career Training (PCT) program gives you the opportunity work in the United States for up to twenty months and is for people who have graduated from university and have some work experience. StudyUSA is the official representative of CIEE, the largest educational exchange organization in the United States, and it is through CIEE that we are able to offer this program in Cyprus. To read about CIEE and this program in detail, please visit their www.ciee.org/intern.

Applicants can currently only apply as **Self-Placed** students under this program which means he/she must have secured a job in the U.S. before applying

Please read CIEE's suggestions on how to secure a PCT at: <https://www.ciee.org/in-the-usa/research-training/intern-professional-training/for-interns/find-internship> . CIEE also keeps a list of available internships (jobs) on their website <http://available-internships.ciee.org/>. We have had students secure internships through these suggestions so please do not be discouraged!

Eligibility Requirements for the PROFESSIONAL CAREER TRAINING Program:

- Be at least 21 years old
- Be either a graduate from an accredited post-secondary institution in Cyprus with one year of work experience in Cyprus related to your proposed field of your training, or have five years of relevant work experience in Cyprus if you wish to work in a field not related to your studies.
- Have at least a 2.5 out of 4.0 or 7 out of 10 CGPA on your most recent university transcript.
- Be able to function in an English-speaking work environment.
- Complete an English language interview, in person or by telephone, by StudyUSA Higher Education Consultants
- Have a valid job offer from a company in the United States.

How to apply for the PCT Program

Applicants must send their C.V. and details of their job offer (name of company, position, years of operation, number of employees, unpaid or paid position) by email to StudyUSA (anna@studyusa.com.cy or gulsen@studyusa.com.cy). Once StudyUSA has identified the eligibility of the applicant, the application fee of \$50 is due to StudyUSA and applicants will be directed to the PCT application. The PCT application is an online form which must be completed and signed by the applicants' future employer in the United States and signed by the applicant. Other documents will also be requested, such as transcripts from Applicants university, passport copy etc that will be sent, by StudyUSA, with the application.

The Cost of the INT Program:

- Application Fee of \$50 (non-refundable).
- The below fees will apply once the applicant has been approved. The exact fees depend on the length of the PCT, as indicated in the below table. The Program Fee payment is due once the job has been approved.
- Visa fee of \$160
- SEVIS fee of \$180
- Return flight to and from the U.S.

Professional Career Training (PCT) Program Fee	
Duration in Months	Fees (\$)
0-3 months	\$1,291
4 months	1,382
5 months	1,479
6 months	1,582
7 months	1,672
8 months	1,775
9 months	1,866
10 months	1,963
11 months	2,066
12 months	2,157
13 months	2,259
14 months	2,350
15 months	2,447
16 months	2,549
17 months	2,641
18 months	2,743
19 months	2,834
20 months	2,931

An additional amount of at least \$1000 available in order to support yourself upon arrival in the U.S.	Approx \$1,000
Usually PCT programs are paid, however, if they unpaid, applicants must show they can financially support themselves for the duration of their training. The amount needed depends on the location of the training	Approx \$1,500/month

What do the Fees Cover?

- Screening for program
- Pre-departure orientation
- U.S. Sponsor support throughout the duration of the program
- Visa and SEVIS application assistance
- Travel insurance

Please note:

The application process can take several months. If an applicant asks for an **expedited application**, **there is an additional fee of \$1,350**

If a site visit is required, an additional fee is \$300.

A site visit may only be required if CIEE has to visit a self-placed student's prospective place of employment to verify the site.

The total amount of money must be paid once approval has been given for the job and before the DS 2019 is issued.

Cancellation Policy

• **Standard Cancellation Fee** – The applicant will be charged a \$350 USD Standard Cancellation Fee for all cancellations occurring before a DS-2019 has been printed. The applicant will be charged a \$450 USD Standard Cancellation Fee for all cancellations occurring after a DS-2019 has been printed. To receive the refund of program fees for cancellations after the DS-2019 is printed, the USA applicant must return the original DS-2019 to AG StudyUSA.

• **Visa Cancellation Fee** – If the application is cancelled because of the local consulate's refusal to grant a visa, the Visa Cancellation Fee of \$300 USD will be charged (instead of the Standard Cancellation Fee) provided that the applicant provides AG StudyUSA with acceptable evidence of visa refusal. The visa application fee of \$160 submitted to the U.S. embassy is non-refundable

• **SEVIS Cancellation Fee** – The U.S. government SEVIS fee of \$180 USD is non-refundable and will be charged, in addition to all AG StudyUSA cancellation fees. Please note that the SEVIS fee is subject to change.

• **Expedited Application Cancellation Fee** – The applicant will be charged the \$1350 USD expedited fee for all expedited applications that were cancelled after the DS2019 form has been printed.

• **Site Visit Cancellation Fee** – If an application is cancelled after a site visit has been conducted but prior to DS-2019 production, a cancellation fee of \$100 USD will be charged to the applicant. If an application is cancelled after a site visit has been conducted and after the DS-2019 has been produced, the applicant will be charged a fee of \$100 USD in addition to the Standard Cancellation Fee referenced above. If an application is denied by CIEE after a site visit has been conducted, a fee of \$100 USD will be charged to the applicant.

• **J-2 Dependent Cancellation Fee** – The applicant will be charged a \$100 USD cancellation fee for all J-2 cancellations regardless of whether it is a standard cancellation or a visa cancellation.